

## Annual report of the State Secretary, April 15th, 2020

### July-September 2019

1. Emailed 274 Per Capita invoices to councils around the state. Based on the incentives announced in 2018, councils receiving awards were charged a reduced State Per Capita: 25 councils received Fr. McGivney award for a 50% reduction, 20 councils received Founders award for a 25% reduction, 66 councils received Columbian award for a 25% reduction, and 13 received Star council award for a complete waiver of their Per Capita charges. This incentive cost the State a little over \$31,000. 147 councils paid during this period.
2. Continued to receive Intellectual disabilities reports from 2019 drive and sent a number of invoices for Tootsie-rolls to councils not yet submitting forms
3. Responded to many "Contact us" requests, and updates on State Website.
4. Degree work: September 7<sup>th</sup> – 2<sup>nd</sup> degree at St John Vianney Seminary, September 21<sup>st</sup> – 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> degree at St Joseph's Delano.
5. Other events/meetings: July 17<sup>th</sup> – District 52 meeting, July 18<sup>th</sup> – Goto Meeting, August 3<sup>rd</sup> to 8<sup>th</sup> – Supreme Convention Minneapolis, September 14<sup>th</sup> to 15<sup>th</sup> – Chapel dedication at Fort St Charles, September 22<sup>nd</sup> – Neuman Center gala at MSU Mankato, September 24<sup>th</sup> – Faith in Action online seminar, September 27<sup>th</sup> - State Officers' meeting Lino Lakes.

### October-December 2019

1. Continued to work on per capita invoices, 47 additional payments processed, 34 reminder emails sent. Further work on intellectual disabilities reports, website.
2. Degree work: October 12<sup>th</sup> – 2<sup>nd</sup> degree at St Timothy Church, Blaine, October 26<sup>th</sup> – 1<sup>st</sup> and 2<sup>nd</sup> degree at SJTW Maple Grove, November 1<sup>st</sup> to 3<sup>rd</sup> – 4<sup>th</sup> degree exemplification Winona.
3. Other events/meetings: October 5<sup>th</sup> – Gala in support of Bouzy Haiti, October 16<sup>th</sup> – CSCOE Summit/Coats for Kids event Convention center Minneapolis, October 21<sup>st</sup> – Regional training meeting with Jon Olson at SJTW Maple Grove, November 15<sup>th</sup> – 2020 State Convention planning meeting Breezy Point, 2021 State Convention planning meeting Waite Park, November 16<sup>th</sup> to 17<sup>th</sup> – membership drive at 5pm, 7:30am, 9am, 11am masses SVDP Osseo, November 22<sup>nd</sup> – BIZAA Founders Gala, Edinburgh Golf Club, November 23<sup>rd</sup> to 24<sup>th</sup> – Presenting awards at SO bowling tournament Monticello, December 1<sup>st</sup> - Present Star Council award at 9905 Lino Lakes, December 6<sup>th</sup> to 8<sup>th</sup> – mid-year meeting Bloomington.

### January-March 2020

1. Continued to work on per capita invoices – an additional 28 payments received, and reminders sent to the 52 outstanding. Further work on intellectual disabilities reports and website.
2. Supervised change of Convention website for 2020 State Convention
3. Handled the issues raised by having over 120,000 fraudulent cases of attempts to "test" credit cards using our donation pages.
4. Along with Greg VdH dealt with PCI non-compliance issue
5. Dealt with unexpected loss of State email server, and transfer to new server.
6. Sent letters/emails to recipients of 50 "stale" checks sent in 2018 but not deposited.
7. Chased up 21 outstanding invoices for retained Tootsie Rolls.
8. Degree work: January 25<sup>th</sup> - Major degree St Vincent's Brooklyn Park, February 22<sup>nd</sup> – Combined degree at St Timothy's Church Blaine.
9. Other events/meetings: January 10<sup>th</sup> - Meet with 2021 Convention Committee at Holiday Inn St. Cloud, February 8<sup>th</sup> - District 52 Free-Throw Championship at St Vincent's, February 15<sup>th</sup> - Region 11 Free-Throw Championship at St Vincent's, February 20<sup>th</sup> - Regional Membership training at Plymouth KC Hall, February 22<sup>nd</sup> - St Cloud men's conference at St John's U, Colledgeville, March 10<sup>th</sup> - New Exemplification of Charity, Unity and Fraternity webcast, March 11<sup>th</sup> – Attended funeral of DD Francis Kelly, March 12<sup>th</sup> – Attended viewing/Rosary of FDD Tom

Mechels, March 13<sup>th</sup> – Breakfast meeting with CSCOE, March 13<sup>th</sup> to 15<sup>th</sup> – State Officers meeting and walk-through Breezy Point, March 26<sup>th</sup> - Fraternal Operations with Coronavirus Restrictions webcast.

April-May 2020

1. Continued to work on per capita invoices (31 unpaid at this date), intellectual disabilities reports, website.
2. Degree work: No degree work during this period.
3. Other events/meetings: April 2<sup>nd</sup> - Fraternal Operations During Coronavirus - Leave No Neighbor Behind webcast, May 16<sup>th</sup> - State Convention online.

In addition to above, frequent work on Pennies for Seminarians, Jim Campbell, Wheelchairs, and monthly reconciliations of QuickBooks for the four state bank accounts.

A handwritten signature in black ink, appearing to read 'David Whatmuff', with a long horizontal stroke extending to the left from the bottom of the signature.

State Secretary David Whatmuff